

# lamp

leadership & ministry preparation



## Course Registration Form

Welcome to LAMP Training. We are delighted that you have decided to register for this course. Please read the following instructions carefully, as they will assist you in filling out this form correctly and keep you in good standing with the program.

**Registering for Class:** All students must submit a Course Registration Form (REG-1) and payment (\$150 per course) to their *local Learning Site Coordinator*, prior to the first class.

**Enrollment, Dropping, and Withdrawing from Courses:** Enrollment, Dropping or withdrawing from a course must be done before the second-class session.

**Incomplete student files:** If student's application and files are incomplete, the student will not be enrolled in the course.

**Cancellation of Courses:** LAMP reserves the right to cancel any course during a given term or semester.

**Attendance:** Attendance at each class session is essential to the success of the learning process. Students that are absent for more than two (2) class session will be dropped from the course. Every effort is made to assist students who are providentially hindered from attending classes. The student is responsible for notifying the class facilitator of an absence and for contacting the instructor to arrange for all make-up work.

### Personal Information (to be filled by student)

Name \_\_\_\_\_  
Last First Middle Initial Phones(\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Home Address \_\_\_\_\_  
Number Street

City State Zip Code Country

E-Mail Address \_\_\_\_\_

Course Registering for: \_\_\_\_\_

Has your main purpose for enrolling in LAMP changed? Yes \_\_\_\_\_ No \_\_\_\_\_  
(if yes please attach an explanation)

Would this be your first course with LAMP? Yes \_\_\_\_\_ No \_\_\_\_\_ Mentor \_\_\_\_\_  
If unknown leave blank and contact your Learning Site Coordinator

Signature \_\_\_\_\_

Date \_\_\_\_\_